

UNDERGRADUATE APPLICATION PROCEDURES

ALL APPLICANTS

Application Deadlines

Applications for admission are reviewed on a rolling basis. Applications received by **February 1 (for fall)** and **November 1 (for spring)** will be given priority consideration for merit scholarships. Certain programs/majors have priority deadlines which supercede the University's priority deadline. Tuition deposit deadline is **May 1** for fall term (\$750 for residential and \$250 for commuters) and **December 1** for spring term. *A full refund is available to students who submit a written request to the Director of Undergraduate Admissions postmarked by May 1 (December 1 for spring applicants).* No telephone, fax, or e-mail requests will be honored.

○ Application Fee

Please submit a non-refundable **\$40 application fee** with your application. Make checks and money orders payable to Dominican University of California.

○ Essay

An original 500-word typed essay must accompany your application. Suggested topics:

1. Have you had to struggle to overcome any specific adversities? How have these experiences made you stronger as a person?
2. Describe a family, cultural, or personal tradition that is meaningful to you. Explain why.
3. If you could spend a day with anyone (living, deceased, or imaginary), who would it be and why?
4. *If majoring in nursing or occupational therapy, write on the following topic:* Tell us why you would like to major in nursing or occupational therapy and what contributions you see yourself making to the profession.

○ Letter of Recommendation

One recommendation letter from school faculty, administrator, and/or counselor is required. *Applicants who have been out of school for more than two years may submit a letter of recommendation from a professional colleague.*

○ Submit your Application

By mail: Dominican University of California
Office of Admissions
50 Acacia Avenue
San Rafael, California 94901

Apply online: www.dominican.edu

The Office of Admissions will not make a final decision on your application until all application materials are received.

FRESHMEN

○ Official High School Transcripts

Dominican University of California requires official high school transcripts (six-semester minimum) or proof of equivalency. If you are admitted, successful completion of your senior year and an official copy of your final high school transcript are required.

○ Test Results

All freshmen applicants are required to submit official test scores from either the SAT Reasoning or the ACT. *The SAT code for Dominican University of California is 4284 and the ACT code is 0256.* It is in the student's best interest to release all SAT

Reasoning scores to the University as the most favorable combined SAT math and critical reading score will be used for admission purposes and merit scholarship consideration.

TRANSFER

Transfer Requirements and Deadlines

An applicant is considered a transfer student if he/she has previously enrolled at an accredited college or university and completed a minimum of **12 transferable semester units or 18 transferable quarter units**. *Transfer students who have completed fewer than 24 transferable units must also meet the freshmen admission requirements.*

Applications for admission are reviewed on a rolling basis. However, nursing students must complete their applications by **March 1** for the fall semester and **October 1** for the spring semester for priority consideration.

○ Official Transcripts

Dominican University of California requires that an official copy of the transcript from each college and/or university attended be submitted with the application for admission. High school completion must be certified on the application for admission or proof provided through an official high school transcript, or a copy of one's diploma.

INTERNATIONAL

○ Official Transcripts

Submit your application materials and your official transcripts (from each high school, college, and/or university attended) directly to Dominican University of California, Office of Admissions. **Your transcript must be translated into English and be evaluated by an accredited evaluation company.**

○ Test Results/English Proficiency

All applicants are required to submit official test scores from either the SAT Reasoning, ACT, or TOEFL. *The SAT code for Dominican University of California is 4284 and the ACT code is 0256.* Passing scores for the TOEFL are: Paper: 550, Computer: 213, or Online: 80. Our English requirement is also satisfied by completing Level 112 at ELS Language Centers or the successful

completion of 24 transferable semester units or 36 transferable quarter units at an English-speaking institution.

○ Photocopy of Passport Photo Page

○ Declaration of Finances

Submit a notarized Declaration of Financial Support and a bank statement in U.S. dollars.

FINANCIAL AID

○ FAFSA

All students interested in applying for financial aid must fill out a Free Application for Federal Student Aid (FAFSA) form. Complete the FAFSA online at www.fafsa.ed.gov. Residents of California are also required to submit the GPA Verification Form.

The deadline is March 2. Forms are available through your high school or college. If you would like a copy of these forms, please contact the Office of Admissions at 888-323-6763. On your FAFSA, please remember to list Dominican University of California (Code 001196) as a recipient of your information.

○ Financial Aid Application

In addition, all students interested in applying for financial aid must submit a Dominican University of California Financial Aid Application, available on the Dominican web site.

OPTIONAL SECTION INFORMATION

Information requested in this section will be used for statistical analysis only. It will not be used in evaluating your application and will have no bearing on your admission. Providing this information is optional.

Definitions of race/ethnicity:

American Indian or Alaska Native: A person having origins in any of the original peoples of

North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American: A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander:

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Available upon request is a copy of Dominican University of California's annual security report. This report includes statistics for the three previous years concerning crimes reported as occurring on campus.

All materials (academic transcripts, financial support documents, official test scores, letters of recommendation, certified translations, etc.) submitted in support of an application become the property of the University and cannot be returned or forwarded elsewhere.



APPLICATION

For Undergraduate Admission

PERSONAL INFORMATION

Entering Semester: Fall Spring 20____ Freshman Transfer Second Degree Former Dominican Student

Legal Name _____
Last First Middle Former Name (if applicable)

Social Security Number _____ Date of Birth _____ Place of Birth _____

Permanent Address* _____
Number and Street City State/Province Postal Code Country

* Note regarding permanent address: U.S. law requires international students to provide the address of your family in your country of origin as stated on your passport.

Mailing Address _____
Number and Street City State/Province Postal Code Country

Home Phone _____ Cell Phone _____ E-mail Address _____

Citizenship: U.S. Citizen Permanent Resident (Green Card) Dual Citizenship International, Country _____

If not a U.S. citizen, please indicate the type of visa held _____

I wish to live: On-campus Off-campus I wish to attend: Full time Part time Gender: Male Female

How did you first learn about Dominican University of California? _____

List three other colleges and/or universities to which you plan to apply _____

Do you plan on filing the FAFSA? Yes No Expected date of completion _____

Have you ever been convicted of a crime other than a traffic violation or a juvenile offense? Yes No
If yes, please explain on a separate sheet of paper.

Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from 9th grade onward, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from the institution? Yes No
If yes, please explain on a separate sheet of paper.

OPTIONAL

Single Married Other Religious Preference _____ Veteran: Yes No

Are you of Latino/Hispanic origin (including Spain)? Yes No

What race or ethnicity do you consider yourself? (Please see optional section information at left for definitions. Check all that apply.)

- American Indian or Alaska Native Native Hawaiian or Other Pacific Islander
- Asian White
- Black or African American

INTENDED MAJOR

- Art: Graphic Art Health Science (Pre-OT) Nursing
- Art: Studio History Philosophy (Minor)
- Art History Humanities and Cultural Studies Political Science
- Biological Sciences Interdisciplinary Studies Pre-Law (Minor)
- Business Administration International Studies Psychology
- Chemistry (Minor) Latin American Studies (Minor) Religion
- Communications and Media Studies Leadership Studies (Minor) Sports Management (Minor)
- Dance/LINES Ballet Liberal Studies/Teacher Education Undeclared
- English Mathematics (Minor) Women and Gender Studies
- English with a Writing Emphasis Music Other _____
- Environmental Studies (Minor) Music with Concentration in Performance

ACADEMIC HISTORY

Current Counselor/Advisor _____
Name School Phone Number

List all high schools, colleges, and other post-secondary schools you have attended and the dates you attended.

School Name	City/State	Dates Attended	Diploma(s)/Degree(s) Earned/Date of Graduation
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Test Scores:

SAT Reasoning _____
Critical Reading Math Date
ACT _____
Composite Date
TOEFL _____
Score Date

EXTRACURRICULAR ACTIVITIES

On a separate sheet, list all extracurricular activities and/or work experience (include hours per week and inclusive dates).

FAMILY INFORMATION

Father/Guardian or Spouse _____
Circle one Name

Home address if different from yours _____
Number and Street City State/Province Postal Code Country

Occupation/Title _____ Employer _____

Home Phone _____ Work Phone _____ Cell Phone _____ E-mail Address _____

College(s) and Dates attended _____

Parent Marital Status: Single Married Divorced Widowed

Highest degree attained: High School Associate Bachelor's Master's Doctorate Professional Degree Other _____

Mother/Guardian or Spouse _____
Circle one Name

Home address if different from yours _____
Number and Street City State/Province Postal Code Country

Occupation/Title _____ Employer _____

Home Phone _____ Work Phone _____ Cell Phone _____ E-mail Address _____

College(s) and Dates attended _____

Parent Marital Status: Single Married Divorced Widowed

Highest degree attained: High School Associate Bachelor's Master's Doctorate Professional Degree Other _____

Names of family members who are attending or have attended Dominican and years attending/attended _____

READ CAREFULLY AND SIGN

I certify that the information on this form is complete and accurate. I understand that falsifying or omitting information may result in cancellation of my application or dismissal from the University. I authorize the use of my transcripts and recommendations by the appropriate University personnel in the evaluation of my application.

Signature _____ Date _____

Dominican University of California welcomes students of all backgrounds and does not discriminate on the basis of age, religion, race, color, gender, ethnicity, national origin, physical handicap, or sexual orientation in its admissions decisions.